

Bath County Memorial Library
Board of Trustees Meeting

Library Meeting Room
Owingsville, KY

Regular Meeting
March 28, 2022

1. The regular meeting of the BCML Board of Trustees was held March 28, 2022, at the Bath County Memorial Library.
2. Present at the meeting was: Chairperson Cecil Lawson, Vice President Bill Judd, Secretary Brenna Brosseit, Treasurer Sherri Caudill, Trustee Regina French, and Library Board Director Michael Richter. Also present was lawyer, Howard Stone.
3. **Call to Order:** The meeting was called to order at 1:01 PM by Cecil Lawson.
4. **Review of Agenda:** (Attached) Members reviewed the agenda.
5. **Invitation for Public Comment:** None.
6. **Revision/Approval of Minutes of Previous Meetings:** (Attached) Cecil Lawson asked that members review the meeting minutes from February 28th. Michael Richter stated that an amendment needed to be made to the closed session from the February 28th, 2022 meeting. In reference to KRS 61.810 (1) (c), to discuss litigation involving the library. The reason for the closed session was to discuss strategy for a potential lawsuit. Bill Judd made a motion to revise the previous minutes and approve the change. Regina French seconded the motion. Motion passed unanimously.
7. **Approval of Payment Vouchers and Financial Report:** (Attached) Sherri Caudill made a motion to approve the vouchers and financial report. Bill Judd seconded the motion. Motion passed unanimously.
8. **President's Report:** None.
9. **Correspondence:** Micheal Richter stated that the library received a \$50 donation today. He will follow up with a "Thank You" card.
10. **Regional Librarian's Report:** (Attached) Members reviewed the report. No further discussion.

11. **Library Director's Report:** (Attached) Members reviewed the entire report. We discussed the mowing, parking area and literacy trail at the Library Property.

Members discussed the signage needed for the library property so that persons with motorized vehicles understand the property is not intended for that use. Howard Stone stated that he would help with the wording of the signage to avoid potential legal issues.

The picnic tables and benches have been delivered and set up on the Water Street side of the Library Property.

Discussion was held that the Library Book Stop Shelter has been successful and needs some improvements.

Sherri Caudill has completed her board certification and the papers for this have been submitted to Frankfort.

Library Legislation that has passed the Senate has been referred to the House and been sent to committee for review.

12. **Professional Services Reports - Architect, Attorney, Auditor:** Howard Stone stated that he wanted to walk the Library Property with Michael Richter so that he can assist with proper signage wording.

13. **Committee Reports (as necessary):** None.

14. **Unfinished Business:** None.

15. **New Business:**

***Budget Initial Approval for 22/23 Budget:** (Attached) Members reviewed and discussed the initial budget. Bill Judd made a motion to accept the budget. Regina French seconded. Motion passed unanimously.

Financial Borrowing Approval Facility: After a discussion by board members, board members agreed to asking for 1.2 million dollars. Board gave permission for Michael Richter to discuss this with Baird. Bill Judd made a motion to accept and Sherri Caudill seconded the motion. Motion passed unanimously.

Committee Assignments:

- I. **Facility Committee:** Volunteers are Brenna Brosseit and Regina French.
- II. **Budget Committee:** Volunteers are Cecil Lawson and Sherri Caudill.

III. **Collection Committee:** Volunteers are Bill Judd and Brenna Brosseit.

Approval for Mowing - No Brush hogging: Regina French made a motion that there be no brush hogging on the Library Property. Brenna Brosseit seconded the motion. Motion passed unanimously.

Signage for Library Property: Michael Richter will work with Howard Stone reference the wording of signage. Bill Judd made a motion to allow appropriate signage for property. Regina French seconded the motion. Motion passed unanimously.

Book Stop Shelter 2.0: Regina French made a motion to allow the Book Stop Shelter to be remodeled/updated. Sherri Caudill seconded the motion. Motion passed unanimously.

Approval for Gravel to Expand Parking Area on Water Street: Regina French made a motion to approve additional gravel to expand the parking area on Water Street. Bill Judd seconded the motion. Motion passed unanimously.

16. **Closed Session - KRS 61.810 (b) - if needed, and KRS 61.810 (f):** None.
17. **Announcement of Next Meeting Date, Time, and Location:** The next meeting of the Bath County Memorial Library Board of Trustees will be Monday, April 25th, 2022 at 1:00 PM at the Sharpsburg Library.
18. **Adjournment:** Cecil Lawson adjourned the meeting at 2:20 PM.