

**Bath County Memorial Library
Board of Trustees Meeting**

**Library Meeting Room
December 27, 2021**

**Owingsville, KY
Regular Meeting**

1. The regular meeting of the BCML Board of Trustees was held on December 27, 2021 at the Bath County Memorial Library.
2. Present at the meeting was: Chairperson Cecil Lawson, Secretary Brenna Brosseit, Trustee Sherri Caudill, Trustee Regina French and Library Board Director Michael Richter. Absent was Vice Chairperson Bill Judd due to illness.
3. **Call to Order:** The meeting was called to order at 1:00 PM by Cecil Lawson.
4. **Review of Agenda.** (Attached)
5. **Invitation for Public Comment:** None.
6. **Revision/Approval of Minutes of Previous Meetings:** (Attached) Cecil Lawson asked that members review the November 22, 2021 meeting minutes. A motion was made by Regina French to accept the minutes. Cecil Lawson seconded the motion. Motion passed unanimously.
7. **Approval of Payment Vouchers and Financial Report:** (Attached) Regina French moved to approve the vouchers and financial report. Sherri Caudill seconded the motion. Motion passed unanimously.
8. **President's Report:** None.
9. **Correspondence:** None.
10. **Regional Librarian's Report:** (Attached) Members reviewed the calendar. No further discussion.
11. **Library Director's Report:** (Attached) Members reviewed the report.
12. **Professional Services Reports - Architect, Attorney, Auditor:** None.

13. **Committee Reports (as necessary):** None.

14. **Unfinished Business:** None.

15. **New Business:**

***Discussion and Direction for Facility Decisions:**

***Discussion or Permission for Financial Inquiries:**

Michael Richter stated that he needed to know what the end cost would be to borrow money to build a new storage facility (Picture Attached) and repair the current library building. The first two choices to check for financing are Baird and Traditional Bank. Michael will also check with other libraries to see who they used for financing. Michael will also check on grant funding. Sherri Caudill made a motion to allow Michael to make financial inquiries to build a new storage facility and to repair the current library building. Regina French seconded the motion. Motion passed unanimously.

Bylaw Amendment Article X for meetings - Public Comment

Period:

It is already in the bylaw that public speakers must let the library director know they wish to speak, prior to a meeting. A discussion was held to determine the length of time a public member may speak. It was decided that a speaker would have a five minute time limit. Brenna Brosseit made a motion to accept a five minute time limit for a speaker. Sherri Caudill seconded the motion. Motion passed unanimously.

Addition to Policy - Challenges and Removal of Materials:

Before an item is removed from the library, the Complainant must fill out a *Request for Reconsideration Form* (Attached) The Materials Review Committee reviews the complaint and makes a decision. The Complainant is informed of the timelines and the steps in the process. Regina French made a motion to add to the current policy concerning challenges and removal of materials. Sherri Caudill seconded the motion. Motion passed unanimously.

Security Cameras: (Quotes Attached) The library has proposals from Integrated Security Solutions and Bates Security. Brenna Brosseit made a motion to accept the proposal from Integrated Security Solutions. Regina French seconded the motion. Motion passed unanimously.

Plumbing Temporary Increase in Spending for Director: The library is currently experiencing numerous leaks due to plumbing issues that must be repaired/replaced. Regina French made a motion to accept an increase in spending to repair/replace plumbing issues. Sherri Caudill seconded the motion. Motion passed unanimously.

Financial Transfer from Owingsville Banking Company to Citizens Bank: A motion was made by Regina French to allow Michael Richter to transfer \$90,000 from Owingsville Banking Company to Citizens Bank. Brenna Brosseit seconded the motion. Motion passed unanimously.

16. **Closed Session - KRS 61.810 (b) - if needed, and KRS 61.810 (f):**
None.
17. **Announcement of Next Meeting Date, Time, and Location:** The next meeting of the Bath County Memorial Library Board of Trustees will be Monday, January 24, 2022 at 1PM at the BCML in Owingsville.
18. **Adjournment:** Cecil Lawson adjourned the meeting at 2:04 PM.