

**Bath County Memorial Library  
Board of Trustees Meeting**

**Library Meeting Room, Owingsville, KY**

**Regular Meeting, January 24th, 2022**

1. The regular meeting of the BCML Board of Trustees was held on January 24th, 2022 at the Bath County Memorial Library.
2. Present at the meeting was: Chairperson Cecil Lawson, Vice President Bill Judd, Secretary Brenna Brosseit and Library Board Director, Michael Richter. Also present was student intern, Claire Pergrem. Absent from the meeting was: Sherri Caudill, Treasurer, and Regina French, Trustee.
3. **Call to Order:** The meeting was called to order at 1:03 PM by Cecil Lawson.
4. **Review of Agenda.** Attached.
5. **Invitation for Public Comment.** None
6. **Revision/Approval of Minutes of Previous Meetings:** (Attached) Cecil Lawson asked that members review the meeting minutes from December 27, 2021. A motion was made by Bill Judd to accept the minutes. Cecil Lawson seconded the motion. Motion passed unanimously.
7. **Approval of Payment Vouchers and Financial Report:** (Attached) Bill Judd made a motion to approve the vouchers and financial report. Cecil Lawson seconded the motion. Motion passed unanimously.
8. **President's Report:** None.
9. **Correspondence:** None.
10. **Regional Librarian's Report:** (Attached) Members reviewed the report. No further discussion.
11. **Library Director's Report:** (Attached) Members reviewed the report. Members noted on the Facilities Report that plumbing pipe issues had

been resolved. Pipe was replaced. Still working on getting quotes for the electrical issues. No further discussion.

12. **Professional Services Reports - Architect, Attorney, Auditor** None.
13. **Committee Reports (as necessary):** None.
14. **Unfinished Business:** None.
15. **New Business:**
  - \*Financial Borrowing Report for Facility:** Michael has talked with both KACO and Baird about obtaining a loan. Each does individual lending. Baird is coming in next month to discuss various options. The money will be used to remodel/repair the current library building as well as build the new building we have discussed at past meetings for the new property.
  - \*Bylaw Review:** Each board member received and reviewed an updated copy of the Board Policy Manual 2022/2023. A motion was made by Brenna Brosseit to accept the Board Manual as amended. A second was made by Bill Judd. Motion passed unanimously.
  - \*Audit Presentation and Acceptance:** Each board member received a copy of the *Report on Examination of Basic Financial Statements and Supplementary Information* for the year ending June 30, 2021. Lane & Company (Certified Public Accountants) determined that the financial statements present fairly, in all material respects, the respective financial position of the governmental activities of the Bath County Memorial Library District. Report was reviewed by board members. Bill Judd made a motion to accept the audit and Cecil Lawson seconded the motion. Motion passed unanimously.
16. **Closed Session - KRS 61.810 (b) - if needed, and KRS 61.810 (f):** None.
17. **Announcement of Next Meeting Date, Time and Location:** The next meeting of the Bath County Memorial Library Board of Trustees will be Monday, February 28th, 2022, at 1 PM at the BCML in Owingsville.
18. **Adjournment:** Cecil Lawson adjourned the meeting at 1:49 PM.

